



Conservator of Forests, Shivalik Circle /Working Plan Officer Lansdowne Forest Division

5/1, Ansari Marg, Uttarakhand, Dehradun

Phone- 0135-2658294



Email- wpolansdowne2023@gmail.com
cfshivalik@yahoo.co.in

Letter No- 2251/19-1(2)

Date- 27/03/2023

CONTRACTUAL ENGAGEMENT FOR WORKING PLAN ASSOCIATE

Applications are invited from eligible candidates for contractual engagement as Working Plan Associate, under Working Plan Officer Lansdowne Forest Division for various field survey related activities of Biodiversity and related information. The name of position, essential/desirable qualification, age limit, monthly consolidated emoluments and other terms and conditions are given below: -

1. **Position: Working Plan Associate** for field survey related activities
2. **Total Number of positions: 02**
3. **Educational Qualifications:**
 - 3.1 **Essential Qualifications:** M. Sc in Botany/ Zoology /Forestry /Wildlife from a recognized University/Institution with 1st Division (at least 60% Marks).
 - 3.2 **Desirable Qualifications: -**
 - a) Candidate should be Physically fit for extensive travel in the mountainous region
 - b) Excellent knowledge and skills in computer applications (MS-Excel, MS-Word, MS-Power Point etc).
 - c) Preference will be given to the candidate with prior experience of forestry/ wildlife related research and surveys in Biodiversity related issues.
4. **Upper Age limit:** 30 Years as on 01-01-2023. Relaxation in upper age limit for SC/ST/OBC/Women candidates as per Uttarakhand State Government rules.
5. **Duties and Responsibilities:**
 - a) Field survey and species identification.
 - b) Data collection, Data analysis, preparation of reports and relevant deliverables related to various flora/fauna species in concerned Division.
 - c) Other additional tasks as assigned by Working Plan Officer .
6. **Fellowship:** Emolument Rs.25000/- per month (consolidated), HRA and travelling allowance, in case of outdoor visits, as per Uttarakhand Government norms.
7. **Tenure:** The tenure is initially for a period of one year. The work of fellow will be evaluated and if found satisfactory, his/her tenure may be extended further maximum up to **1 year**.
8. **Mode of Application:** Candidates must submit the application in the format attached along with the following documents:
 - a) Self-attested copy of certificate of Identification.
 - b) Self-attested copies of educational qualification from matriculation onwards.
 - c) Self-attested copies of knowledge and work experience certificate, if any.
 - d) All other relevant supporting documents.
9. **Mode of Selection: Interview**
10. **Last date for submission of application: 11 April 2023** by post/by hand/by e-mail

Postal Address- Conservator of Forests Shivalik Circle,
5 Ansari Marg Macchi Bazaar Road,
Dehradun, Uttarakhand Pin: - 248001
wpolansdowne2023@gmail.com, cfshivalik@yahoo.co.in

Note:-

- Applications received will be scrutinized and sort listed candidates will be called for interview before the selection committee. No TA/DA will be paid for attending the interview. The decision of the Committee will be final and binding. The committee reserves the right for withdrawal/cancellation of candidature of one or all without assigning any reason.
- For the purpose of collecting field data, the working plan associate is required to provide his/her services in Kotdwar Lansdowne Forest Division with sub-office located in the main campus of D.F.O Office, Kotdwar.

Enclosure: - Application Form

(Rajiv Dhiman)
Conservator of Forests
Shivalik Circle/
Working Plan Officer
Lansdowne Forest Division

Letter No 2251/19-1(2) above dated

Copy:- CCF, IT Cell, Uttarakhand, Dehradun to kindly upload this information on the departmental website
www.forest.uk.gov.in

Copy:-CCF, Working Plan, Uttarakhand, Haldwani for kind information.

(Rajiv Dhiman)
Conservator of Forests
Shivalik Circle/
Working Plan Officer
Lansdowne Forest Division

FORM FOR CONTRACTUAL/ENGAGEMENT FOR Working Plan Associate

(The form must be filled carefully. Incomplete form is liable to be rejected.)

1. Name (in block letter):

2. Date of birth:

3. Nationality:

4. Father /Husband's name:

5. Correspondence address (in block letter):

Mobile / Ph. No:

e mail id:

6. Permanent address:

7. Particulars of educational qualifications (starting with matriculation onward):

(Attach self attested photocopies of mark sheets etc.)

Latest Passport
Size Photo

S.N.	Examination Passed	Year of Passing	School/College/University	Subjects	Division	Percentage of Marks

8. Details of Work Experience: -

Date:

Signature of the Candidate